



Telephone (603) 673-8855
Fax (603) 673-8136

**TOWN OF
BROOKLINE, NEW HAMPSHIRE
PLANNING DEPARTMENT**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

**Planning Board
Minutes
June 17, 2021**

**Present: Eric Bernstein, Co-chair (voting)
Alan Rosenberg, Co-chair (voting)
Brendan Denehy, Selectboard Representative (voting)
Ron Pelletier, Member (voting)
Scott Grenier, Alternate (voting for Chris)
Dennis Bechis, Alternate
Eric Pauer, Alternate (Via Zoom)
Valérie Rearick, Town Planner (via Zoom)**

Absent: Chris Duncan, Member, Steve Russo, Selectboard Alternate Representative

Eric called the meeting to order this is the first in person / hybrid Planning Board meeting.
The following are the rule for a hybrid meeting:

- Any meeting attendees participating via Zoom are asked to activate the “mute” function until called upon by the chair
- Meeting attendees via Zoom must use the “raise hand” function under the “reactions” tab to participate in the meeting – and will be permitted to comment once and if called upon by the chair.
- Anyone providing comments during the meeting must first identify their name and address
- The “chat” function for Zoom participants will be disabled by the meeting administrator or otherwise not addressed; “chat” items will not be part of the public meeting/record
- Meeting attendees via Zoom will not be listed as attendees in the minutes (except Board members)
- The meeting’s physical location is the official meeting room. Should technical difficulties arise with the remote portion, the meeting will continue at the physical location.

Eric asked Scott to vote for Chris. **Scott** agreed.

Minutes

Brendan made a motion to approve the minutes of May 20, 2021 as written. Seconded by Ron. Voted yes 5-0.

2021-1:G-40, Clarence Farwell, 2-Lot Subdivision, Off Russel Hill Road

Valérie said this application is incomplete and will need to be moved to the next meeting. The applicant appealed the decision of the Emergency Management Director stating they will need to have a common driveway and not two driveways. The Selectboard denied the appeal, and the applicant now needs to have the plans changed to add a common driveway. **Graham Loff** Abutter at 90 Russell Hill Road asked if his address would be changing due to this subdivision. The Board said no; the common driveway will have its own name and will not affect the Russell Hill Street Numbering.

Alan made a motion that the Board find they will need to postpone this case because an updated plan has not been submitted for case 2021-1:G-40. This case will be added to the July 15, 2021 meeting agenda if it is submitted within the Planning Board Meeting Policies. Ron seconded. Voted yes 5-0.

Review Appeal Regulations

Brendan asked that at some point the Board discusses the regulations that exist and see if the Planning Board should get to review an appeal before the Selectboard.

Discuss letter to Board of Assessors: Support Mailing The “Inventory of Taxable Properties” Form.

After a brief discussion the Planning Board decided not to recommend to the Assessors that they send out the inventory form. This form isn’t due until April of 2022. The information this form does collect would be of minimal value. Also, if this form is not returned to the office there is a \$10 to \$50 dollar fee that must be sent out.

Brendan said there was no appetite from the Selectboard to send this form out either.

School & Town Services Study Committee: Update

Scott said they are meeting the first and third Thursday of the month. They are in the process of collecting data at the moment. He knows that the report is due to the Planning Board by September 30th, but he is wondering if they could narrow down what the Board is looking for exactly.

Eric said they picked the due date in case they suggest a correction to the Zoning Ordinance then they would have time to hold public hearings. **Brendan** recommended that they bring a draft copy to the September planning board meeting in case they have suggested changes.

Well-Water Committee: Update

Dennis said he is the representative from the Planning Board and they have not had their first meeting yet. **Peter Pitsas** (via Zoom) is a part of the well water committee and he has sent out an email a few minutes ago asking the members of the Well Water Committee II to see when a good night would be to meet. Lyndsay Machado has stepped down from this committee which leaves an opening. **Graham Loff** is an at large alternate and said he would be willing to become an at large member.

Brendan made a motion to make Graham Loff an at large full member of the Well Water Committee II. Scott seconded. Voted yes 5-0.

2021 Capital Improvement Committee: Update

Alan said they have mailed out the packets they are due July 30, 2021, once they receive all the submissions, they will hold a meeting to review them.

Economic Development Committee

Eric said they had just met last night, and they discussed the Fall newsletter and to update the new resident packets.

NRPC Training

Brendan said there is NRPC training next Thursday this is a webinar from 6-8 pm on June 24, 2021.

Adjourn

Brendan made a motion to adjourn at 7:45 pm. Ron seconded. Vote yes 5-0.

Eric Bernstein, Co-chair _____

Alan Rosenberg, Co-chair _____

Ron Pelletier, Member _____

Brendan Denehy, Selectboard Representative _____

Scott Grenier , Alternate (voting for Chris Duncan) _____

Minutes submitted by Kristen Austin

Next Scheduled Planning Board Meeting is July 15, 2021