



BROOKLINE, NEW HAMPSHIRE

P.O. Box 360 – 1 Main Street
Brookline, NH 03033

Thursday, May 4, 2023
Town Hall Meeting Room
Meeting Minutes

Present: Eric Bernstein, Co-chair
Alan Rosenberg, Co-chair
Chris Duncan, Member
Scott Grenier, Member

Absent: Steve Russo, Selectboard Representative

Staff: Michele Decoteau, Town Planner

Attendees: Ken Madsen (Virtually, potential alternate)

General Business

E. Bernstein called the meeting to order at 7:02 PM and read the hybrid meeting rules.

Minutes and review mail

03.16.2023 Minutes

Line 165 ... Boar should be Board

A. Rosenberg MOVED to approve the minutes of Thursday, March 16, 2023, as amended. C. Duncan SECONDED.

Discussion: None

All in favor (3 - ayes, 0 - nays, 1 - abstain (S. Grenier))

04.20.2023 Minutes

Line 89 ... the Selectboard has a policy that does not permit Temporary Cos

Line 112 ... C not S Duncan

A. Rosenberg MOVED to approve the minutes of Thursday, April 20, 2023, as amended. S. Grenier SECONDED.

Discussion: None

All in favor (4 - ayes, 0 - nays, 0 - abstain)

Planning Board's Sub-Committee

Vote on Charter for Vision Steering Committee

The Board reviewed the changes to the charter and signed the charter.

A. Rosenberg MOVED to adopt the Vision Steering Committee to be a subcommittee of the Planning Board. C. Duncan SECONDED.

Discussion: None

All in favor (4 - ayes, 0 - nays, 0 - abstain).

Review Charter for Short Term Rental Ordinance Subcommittee

The Board discussed the draft and made recommendations including an end date and an ideal number of members. M. Decoteau will redraft and bring it to the next meeting.

Other Business

Review response regarding F-004-3 & F-155 from Selectboard Meeting – The Selectboard have scheduled a site visit on Sunday to look at the detention basin and look at the other infrastructure. M. Decoteau reviewed some of the pieces needed for an Operations and Maintenance plan.

HOP grant consultant – M. Decoteau shared the NRPC contract proposal. The Board will review the contract for the next meeting.

RFP for Hydrogeologist – The Board reviewed the four responses and chose Aires Engineering. M. Decoteau will work on the next steps of a contract and signatures from the Selectboard or Town Administrator.

Planning and Zoning Conference recap – K. Madsen and M. Decoteau attended the conference and shared their highlights.

Start Site Plan Regulation Review & Fee Review – The Board reviewed the fee comparison across all the NRPC regional communities for site plans, subdivisions, and home business site plans. The Board discussed notification fees including abutter fees. M. Decoteau will provide information on how long different applications take for initial review and the town's costs. The Board agreed to review the fees and discuss them next month. Applications need to be updated as well.

Staff report – M. Decoteau shared a draft reorganization of the regulations with the Board. The Board agreed to review and discuss ideas at the next work session.

New Business – none.

Adjournment

A. Rosenberg MOVED to adjourn at 9:33 PM. C. Duncan SECONDED.

Discussion: None

All in favor (4 - ayes, 0 – nays, 0 – abstain).

Respectfully submitted by M. Decoteau

Approved on: 05.08.2023