



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

**Agenda
Open Government Working Group (OGWG)
May 24th, 2021 at 7:00pm
Meeting Being Held via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/85923874884?pwd=a3l3SXF2VUJzSlJQRVawNzB1MHRyQT09>

Call-in number: 1 646 558 8656

Meeting ID: 859 2387 4884

Passcode: 964034

7:00 pm OPEN SESSION, CALL TO ORDER

AGENDA ADJUSTMENTS

CONSENT AGENDA (Requires unanimous approval. Individual items may be removed by any member for separate discussion and vote).

A. Approve Minutes - NONE

PUBLIC INPUT

Any individual may speak on any matter not included on the agenda and it will be taken under advisement by the Working Group. There will be no opportunity for debate during this portion of the meeting, however; Members may seek clarification of comments made by the speaker.

REVIEW MAIL FOLDER

ANNOUNCEMENTS

WORKING GROUP UPDATES/PRESENTATIONS

A. OGWG Member introductions

DISCUSSION AND DECISION

- A. Elect Chair
- B. Elect Vice-Chair
- C. Elect Secretary
- D. Select Alternate Members
- E. Review and discuss Charter and timeline
 - a. Budget item recommendations to the Selectboard on or about September 1st
 - b. OGWG Charter runs through 2022 Annual Town Meeting
- F. Discuss and potentially select future meeting schedule
- G. Discuss and potentially select Members to engage with Elected Officials/Appointed Officials/Town Staff on the following items.
 - a. Discuss current process for dissemination of town information
 - b. Discuss existing concerns/issues for dissemination of town information
 - c. Discuss ideas to enhance citizen engagement
 - d. Any other information that may be helpful to the Working Group
- H. Discuss and potentially select Members to engage with Technology Vendors for resources and potential future presentations
 - a. Civicplus (Current Town Vendor)
 - b. Municode
 - c. Conduct research of other potential vendors
- I. Discuss and potentially select Members to begin consideration of Town Policies, Procedures and Practices
 - a. Review of existing Policies, Procedures and Practices
 - b. Research of “best practice” Policies, Procedures and Practices

MEMBER’S CONCERNS

OTHER BUSINESS

May include discussion of items not reasonably anticipated by the Chair at the time of Posting.

REVIEW NEXT MEETING’S AGENDA

SCHEDULE NEXT MEETING

ADJOURNMENT