



Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

**TOWN OF
BROOKLINE, NEW HAMPSHIRE
MELENDY POND MANAGEMENT COMMITTEE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

*Minutes
Melendy Pond Management Committee (MPMC)
Wednesday, December 21, 2022*

Members attending the meeting: Eddie Arnold, Randy Haight, Susan Holroyd and Tom Solon along with Town Administrator Scott Butcher.

Eddie called the meeting to order at 6:32.

Minutes

Randy moved to approve the minutes from the November 30th meeting as distributed; seconded by Tom, the vote was unanimous.

Leases

Eddie signed the Farwell lease previously approved at the 11/30 meeting. There was discussion on the new Robert Nutter lease for Lot 11A/11B and Affidavit of Permanent Legal Residence. **Tom** raised concerns about how to confirm the affidavits are true. He suggested that the Committee may want to ask lessees for further proof of their full-time legal residency other than Melendy Pond. Perhaps a utility bill or a copy of their driver's license. **Tom** also wanted to follow through on checking with the SAU regarding possible student enrollment with Melendy Pond addresses.

Scott also presented new leases for the Kevin & Deborah Hinds for Lot 13 – 4 Eighth Street. After some discussion, **Randy** moved to approve the new leases for Hinds and Nutter. **Susan** seconded the motion. The vote was unanimous.

Scott stated that attempts to contact Vera Wiitala regarding her expired lease on Lot 15A – 189 Old Milford Rd. have been unsuccessful. A discussion with Tad Putney confirmed he was also unable to get a response from her or her family. Committee members discussed what the next steps were to move forward with the eventual demolition of the structure on the lot. **Tom** moved to have a letter sent to Ms. Wiitala informing her that the lease on Lot 15A expired in September 2021 and that per her lease agreement she has the responsibility to remove the structure. If she did not, then the Committee would remove it. **Randy** seconded the motion. The vote was unanimous.

Taxation

Tom followed up on the discussion from the November 30th meeting regarding the formula the Assessors use to determine the value of the structures. He also wanted to know if there were any tax delinquencies. **Scott** said that Lots 7/7A/7A1 were in delinquency according to the Tax Collector and was also delinquent with the October 1, 2022 lease payment. The Committee instructed Scott to send a certified letter to the lessee giving them 10 days to pay the lease and taxes.

Schedule Next Meeting

The next meeting date will be January 17th.

Susan made a motion to adjourn the meeting. It was seconded by **Tom**. The vote was unanimous.

Adjourned at 8:25pm.

Minutes submitted by Scott Butcher.