



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213

Fax (603) 673-8136

[Selectboard@brooklinenh.us](mailto:Selectboard@brooklinenh.us)

<http://www.brooklinenh.us>

## ***Charter for the Melendy Pond Management Committee***

### **Purpose**

The Brookline Selectboard has established the Melendy Pond Management Committee (MPMC) to serve as the Board's agents to manage the property (Lot B-55), including:

- Serving as the point of contact for/with tenants
- Invoicing tenants for rent and related documentation; following up as needed
- Coordinating with the Tax Collector regarding status of tenant tax payments
- Coordinating with other town officials (e.g., Building Inspector/Code Enforcement, Public Works) to address issues, as needed
- Developing plan to address issues arising from expired leases (two lapse in 2021)
- Providing assistance on other matters as directed by the Selectboard

The committee's charter will end at the conclusion of the 2024 town meeting. Meetings will be noticed and minutes taken consistent with RSA 91-A.

### **Organization**

The MPMC will consist of four voting members appointed by the Selectboard. All MPMC members will be Brookline residents and include:

- One member of the Selectboard
- One former member of the Melendy Pond Authority
- Two non-tenant, at-large residents

At its first meeting, the MPMC will elect a Chair, Vice-Chair. The Town Administrator will serve as Secretary and Bookkeeper and be a non-voting member.

Committee charter adopted on May 3, 2021.

---

Drew Kellner

---

Brendan Denehy

---

Eddie Arnold

---

Dana Ketchen

---

Steve Russo