



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
FINANCE COMMITTEE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

<http://www.brooklinenh.us>

**Brookline Finance Committee Meeting
Meeting Minutes
Tuesday, September 20, 2022**

1 Committee Attendance: Brian Rater (BR), Cindy LaCroix (CL), Tracy Perry (TP)

2
3 **Meeting called to order: 7:33 pm**

4
5 Brian Rater (BR) – Welcomed finance committee members to the September meeting of the
6 Brookline Finance Committee which was held in person.

7
8 **Public Input** – no public present.

9
10 **Meeting Minutes for Approval**

11 BR motioned to approve the minutes of the August 20, 2022, Brookline Finance Committee
12 meeting as submitted; CL seconded. BR entered the voting mode by show of hands. The motion
13 carried 3-0-0.

14
15 **3. Agenda adjustments – TAP Funds**

16 Brookline residents voted to receive Transportation Alternatives Program funds for construction
17 work on the South Main sidewalks and the Mason Road bridge. Due to delays, extra funds are
18 needed in excess of the original TAP funds to complete the project. There are a few alternatives
19 if the Selectboard wants to move forward with the project; research State grants for highways
20 and bridge work or pursue alternative funding through a town warrant. If the Selectboard does
21 not want to complete the project, the funds will need to be returned to the State.

22
23 **4. Town Budget Discussion**

24 BR, CL, and TP reviewed Brookline's year-to-date budget-to-actual document. There were no
25 line items that were of concern. The budget process for the fiscal year 2023 is about to start. The
26 town budget cycle is the calendar year, while the Brookline, Hollis, and Coop School District's
27 budgets are on a fiscal year of July 1 to June 30. The department heads of the town are
28 responsible for submitting and managing their budgets throughout the year. The Selectboard can
29 move funds between departments as needed throughout the year. Any funds left over at the end
30 of the year go into the unassigned fund balance. When the town sets the tax rate, the town can
31 draw funds from the unassigned fund balance to lower the tax rate. The Selectboard approves the

total town budget and the Finance Committee makes a recommendation to the voters on whether or not to approve the budget at the town meeting. The Brookline School budget is ready for review in mid-November.

5. Updates from Other Committees

BR said the SAU budget committee is meeting on Friday, September 30th.

TP has not been contacted about Capital Improvements Committee. The Energy Committee is continuing to work on the plan for the Selectboard outlining a phased approach to install a propane furnace in Town Hall in 2022 and schedule other parts of the project for 2023 and beyond.

6. Set date of next meeting – BR proposed the next meeting for October 18, 2022, at 7:30 pm.

Other Business - none

BR asked for a motion to adjourn the meeting. TP moved to adjourn; CL seconded.

BR entered the voting mode by show of hands. The motion carried 3-0-0.

The meeting was adjourned at 8:27 PM.