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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
FINANCE COMMITTEE**

**P.O. BOX 360 – 1 Main Street
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<http://www.brooklinenh.us>

**Brookline Finance Committee
Meeting Minutes
Tuesday, April 27, 2021**

1 Committee Attendance: Brian Rater, Matthew Mailloux, Cindy LaCroix

2
3 **Meeting called to order: 7:02pm**

4
5 Brian Rater (BR) – Welcomed finance committee members to the April meeting of the Brookline
6 Finance Committee. BR reviewed the agenda as presented, asked for any adjustments. Cindy
7 LaCroix (CL) mentioned recent request to appoint a Finance Committee Member to the Capital
8 Improvements Committee. Agenda adjusted to reflect additional topic.

9
10 **There were no other adjustments.**

11
12 Matt Mailloux (MM) stated there was one set of draft minutes to approve from the March 17th
13 meeting.

14
15 **MM moved to approve the minutes from March 17. CL seconded. BR entered the voting**
16 **mode by show of hands. The motion carried 3-0-0.**

17 BR advanced the agenda to the public input part of the meeting. BR noted no public in
18 attendance for public input at this time.

19
20 **There was no public input.**

21
22 BR advanced the agenda to the required annual acceptance of the Code of Ethics. All members
23 were previously provided the document for review.

24
25 **MM moved to adopt the Code of Ethics as presented. CL seconded. BR entered the voting**
26 **mode by show of hands. The motion carried 3-0-0.**

27 BR advanced the agenda to the appointment of a representative to the DPW Building
28 Committee.

29
30 This appointment was previously made and approved at the April 27, 2021 Finance Committee
31 Meeting. MM confirmed he is serving on the School Facilities Committee, BR confirmed he is
32 serving on the SAU Governing Board and CL confirmed she is serving on the DPW Building
33 Committee. **No motion required.**

34
35 BR opened the discussion regarding appointment of a Finance Committee member to the
36 Capital Improvements Committee. CL requested additional information as to the purpose of
37 the committee. BR explained the Planning Board is charged with developing the Capital
38 Improvements Plan and performs an annual review of the plan; plan is updated and submitted
39 to the state; Planning Board also looks to level out large expenses over several years through
40 the capital planning process. In recent years the Planning Board has completed this annual
41 review on its own, this year they are rechartering the committee and have requested a Finance
42 Committee member be appointed.

43
44 **MM moved to appoint Cindy LaCroix to the Capital Improvements Committee, BR seconded.**
45 **BR entered the voting mode by show of hands. The motion carried 3-0-0.**

46
47 BR advanced the meeting agenda to other committee updates

48
49 MM stated the School Facilities Committee had met on one occasion with Superintendent
50 Andrew Corey and Principal of RMMS, Dan Molinari as well as the architectural firm charged
51 with reviewing options for improvements at RMMS. Main areas of concern noted were safety
52 and configuration of the main entrance, how to maximize use of the gym, issues with
53 water/restrooms. Review of MEP systems will be done at a future meeting.

54
55 CL noted the first meeting of the DPW meeting will be held on May 4, 2021 with the architect
56 and construction manager.

57
58 BR noted the SAU Governing Board will not reconvene until Fall of 2021.

59
60 BR opened discussion on next meeting date and time. BR asked if the committee members felt
61 there were items to review at a May meeting. MM stated preference to meet in May.
62 Committee confirmed the standard meeting date on the 3rd Tuesday of the month was
63 acceptable and the meeting was confirmed for May 18, 2021 at 7 pm at Town Hall.

64
65 There was no further discussion.

66
67 **BR asked for a motion to adjourn the meeting. MM moved to adjourn; CL seconded.**
68 **BR entered the voting mode by show of hands. The motion carried 3-0-0.**

69
70 **The meeting was adjourned at 7:26pm**