



Telephone (603) 673-8855, ext. 213  
Fax (603) 673-8136

**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
FINANCE COMMITTEE**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

**Brookline Finance Committee  
Meeting Minutes  
Wednesday, March 17, 2021**

1 \*Meeting Held Virtually Under Emergency Order #12\*

2  
3 Committee Attendance: Brian Rater, Matthew Mailloux, Cindy LaCroix  
4 Public in attendance: Kyle Lotring

5  
6 **Meeting called to order: 7:03pm**

7  
8 Brian Rater (BR) – Welcomed finance committee members to the March reorganizational  
9 meeting of the Brookline Finance Committee. BR announced that the meeting was being held  
10 under the provisions of Emergency Order #12. Under this emergency order each member in  
11 attendance is required to announce the reason for attending virtually, their location, and if  
12 anyone other than themselves is in the room.

13  
14 BR- Attended virtually due to social distancing guidance, BR is the only person in the room.  
15 Matthew Mailloux (MM) - Attended virtually due to social distancing guidance, MM is the only  
16 person in the room. Cindy LaCroix (CL) Attended virtually due to social distancing guidance; CL  
17 is the only person in the room.

18  
19 BR reiterated the requirement that all votes must be recorded by roll call under the emergency  
20 order provisions.

21  
22 BR asked if there was any public input at this time.

23  
24 **There was no public input.**  
25

BR reviewed the meeting agenda and asked if there were any adjustments to the published agenda.

**There were no other adjustments.**

MM asked for an update on unapproved minutes. BR agreed to provide the December minutes, given MM's absence.

**MM moved to approve the minutes from January 25. BR seconded. BR entered the voting mode and voted yes. MM voted yes. CL voted to abstain. The motion carried 2-0-1.**

BR advanced the agenda to the election of officers. MM nominated BR to serve as Chair. CL seconded. There were no other nominations.

**BR entered the voting mode and voted yes. MM voted yes. CL voted yes. The motion carried 3-0.**

MM nominated CL to serve as secretary. BR seconded. There were no other nominations.

**BR entered the voting mode and voted yes. MM voted yes. CL voted yes. The motion carried 3-0.**

MM agreed to share the meeting minutes template with CL. MM agreed to continue taking minutes through the remainder of the meeting.

BR advanced the meeting agenda to make appointments to various committees. There were two known active committees: the RMMS facilities committee and the SAU governing board. There may be a DPW committee that is reestablished for 2021. BR explained the finance committee can also have an informal role with the Selectboard or the economic development committee.

MM expressed interest in the RMMS facilities committee. CL expressed her continued interest in the DPW committee, where she previously served as a public member. BR mentioned his past experience with the SAU governing board.

**MM moved to appoint BR to the SAU governing board, CL to the DPW committee, and MM to the RMMS facilities committee. CL seconded. BR entered the voting mode and voted yes. MM voted yes. CL voted yes. The motion carried 3-0.**

BR advanced the agenda to review the proposed meeting schedule for the year. The committee tentatively agreed to meet monthly on the third Tuesday. The next meeting was tentatively scheduled for April 20 at 7pm.

68 BR advanced the agenda to review the town meeting format on March 27 and a special town  
69 meeting on March 28 in light of COVID-19. BR discussed the format details and the limited  
70 presentation the finance committee would provide.  
71  
72 BR advanced the meeting to discuss the annual budget schedule for the town and the Brookline  
73 school district. BR said that the budget process begins in the fall with hearings in Sept and  
74 October for the town. Workshops with department heads follow.  
75  
76 For the school district, there is more of an iterative process before the budget is brought  
77 forward in November and December. Final decisions for both bodies are made in January and  
78 recommendations follow after a public hearing.  
79  
80 The school district uses the SB2 format, with a deliberative session held prior to the official  
81 ballot vote. The Town votes on its operating budget annually at Town Meeting in March.  
82  
83 BR mentioned the potential for the finance committee to pursue other projects throughout the  
84 year, such as energy efficiency proposals or other research topics.  
85  
86 The board reviewed the provisions of 91-A and the limitation on any deliberation during  
87 unnoticed meetings or via email.  
88  
89 There was no further discussion.  
90  
91 **BR asked for a motion to adjourn the meeting. MM moved to adjourn; BR seconded.**  
92  
93 **BR entered the voting mode and voted yes. MM voted yes. CL voted yes. The motion carried**  
94 **3-0-0.**  
95  
96 **The meeting was adjourned at 7:40pm**