



TOWN OF BROOKLINE, NEW HAMPSHIRE SELECTBOARD

P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brooklinenh.us

<http://www.brooklinenh.us>

2022 Energy Committee Charter

Purpose

The Selectboard has chartered the 2022 Energy Committee to develop a multi-year plan for energy efficient upgrades at town buildings. The committee is expected to report back findings and recommendations by the end of October, so any funding requirements for 2023 can be included in the budget process, including a potential warrant article for the March 2023 town meeting. It is expected that adding solar to the Safety Complex will be included in the committee's work.

The committee's charter will end at the conclusion of the March 2023 town meeting. All committee meetings will be noticed and minutes taken consistent with RSA 91-A.

Organization

The committee will be comprised of five voting members:

- One Selectboard member
- One Finance Committee member
- Town Administrator
- Two at-large residents

Keith McBrien of Energy Efficient Investments, Inc. (EEI) will serve as an external adviser and non-voting member of the committee and will participate in some meetings. EEI conducted an energy audit of the town's buildings in 2021.

Scope of Work

The committee will focus on the following tasks:

- Elect a chair, vice-chair and secretary
- Meet with EEI to review initial alternatives for energy conservation
 - Determine if any additional alternatives exist for town facilities
- Develop a "Guiding Principles" document for evaluating and recommending alternatives, including:
 - Payback/breakeven objectives
 - Track record of the technology

2022 Energy Committee Charter

Page 2

- References from those who have implemented
 - Ongoing maintenance requirements; availability of repair technicians
 - Expected life
 - Continuity of service in the event of long-term loss of power/cyberattack
 - Other factors developed by the committee
- Research solar at the Safety Complex
 - Size
 - Type
 - Roof-mounted vs. ground-based
 - Ensure roof trusses sufficient to hold panels if roof-mounted
 - Evaluate pay-back options
 - Other features/considerations
- Identify any other town-owned locations where solar may be viable
- Research grant opportunities, if available
- Present interim report to Selectboard by the end of July
- Consult with the fire department to understand the department's concerns with roof-mounted solar systems
- Solicit input from residents
- Document findings and recommendations in a report to the Selectboard by the end of October
- Should funding for a warrant article be pursued at the March 2023 town meeting, assist the Board in preparing a presentation
 - Assist in gaining support for the project and its required funding

Committee charter adopted on April 4, 2022.

Eddie Arnold

Brendan Denehy

Dana Ketchen

Steve Russo

Ed Perry