



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
CONSERVATION COMMISSION**

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**Minutes  
Tuesday, December 13, 2022  
Conservation Commission**

**Present: Francis (Buddy) Dougherty, Chairman, (Voting)**  
**Jay Chrystal, Vice Chairman, (Voting)**  
**Jerry Jaworski, Member, (Voting)**  
**Tom Rogers, Member, (Voting)**  
**Dana Ketchen, Selectboard Representative (voting)**  
**Drew Kellner, Alternate**  
**Roy Wallen, Alternate**  
**Sean McNair, Alternate (Arrived at 8:30pm)**  
**Greg Martin, Alternate**

**Absent: and Brendan Denehy, Alternate Selectboard Representative**

**Dana** read the rules for the Hybrid meeting:

- Any meeting attendees participating via Zoom are asked to activate the “mute” function until called upon by the chair
- Meeting attendees via Zoom must use the “raise hand” function under the “reactions” tab to participate in the meeting – and will be permitted to comment once and if called upon by the chair.
- Anyone providing comments during the meeting must first identify their name and address
- The “chat” function for Zoom participants will be disabled by the meeting administrator or otherwise not addressed; “chat” items will not be part of the public meeting/record
- Meeting attendees via Zoom will not be listed as attendees in the minutes (except Board members)
- The meeting’s physical location is the official meeting room. Should technical difficulties arise with the remote portion, the meeting will continue at the physical location.

**Mail**

The Board reviewed the mail folder.

**BCC logo T Shirts**

**Dana** asked what everyone thought about gifting a t-shirt or a hat to the boy scouts or a girls scout who have done a service for the Commission. The Board agreed. **Tom made a motion agree that Board could gift a merchandise item to an exemplary Volunteer or project leader. Dana Seconded. Vote yes 5-0.**

### **Trails Committee Structure Discussion**

**Jerry** said after the last meeting he has given it some thought, and he too will resign from the Trails Committee. He is suggesting that the trails committee be dissolved. He will send out an email to the committee members explaining that there will no longer be a Trails Committee. The Board agreed that they would have a trails discussion at the beginning of each meeting at 7:15pm. **Jerry** said he doesn't believe that the trails days will change they have had no issues getting people out to join in trail work.

### **Standard Kiosk Design**

**Jerry** had proposed a standard kiosk design to the Board. The Board agreed on this design. (See attached presentation) **Jerry made a motion to accept this as the Standard BCC Kiosk Design. Tom seconded. Vote yes 5-0.**

### **BPW & BCC Projects**

**Drew** said he and Tom spoke to Mike Wenrich (BPW) and he said they will be treating the knotweed located along the roads in Brookline and ask if the Conservation Commission wanted to add the properties that have a knotweed issue to the list. **Drew** explained how they treat the Knotweed. The knotweed will be folded over in July and then sprayed in October. This has shown good results. The Board agreed they should add the locations to the list of places that will be treated.

They also discussed the Keczy Road turn around and parking area the Board had discussed years ago and now that we have a wheeled excavator, and some time Mike could accomplish this in the winter. **Drew** said they agreed to a certain dollar amount the Fire Department and the Brookline Public Works Department had all come up with an amount of money, he will look to see what that dollar amount was.

**Drew** said they discussed Hood Road where the jersey barriers are Mike (BPW) would like to add a dirt berm to that area. They still need access to the trails, so they have decided on a berm and a gate.

**Buddy** said the purple loosestrife should also be on there radar. They had discussed where it is located and how it can be treated or removed.

**Drew** said Mike (BPW) also suggested moving the rocks back at the Bartell trail head to increase the parking area and to make plowing easier. **Buddy** said he would also add putting some material down on that parking area where that puddle is.

**Drew** said the parking area by the covered bridge will be grubbed out to make the parking area bigger by Mike (BPW).

**Buddy made a motion to recodify the motion that they made in the previous meeting regarding the Keczy Road turn around and parking area. Tom seconded. Vote yes 5-0.**

### **Move unused BCC Budget funds to BCC fund**

The Board discussed moving the unused funds in the BCC budget to the BCC Fund at the end of the 2022 fiscal year. The remaining BCC budget for the milfoil expense are to be moved into the Brookline General operating budget. Unused milfoil and Lake Host invasive species money in the amount of \$23,600 will go into the General Fund and the unspent \$2,341.60 from the 2022 BCC budget will go into the Conservation Commission Fund.

**Tom made a motion to move any unused 2022 BCC operating Budget into the BCC fund. Seconded by Jay. Vote yes 5-0.**

### **Eagle Scout project Cider Mill Pond**

**Tom** said he had a message from Antonio Stevens that stated that his project was approved by the Eagle Scout Board. **Antonio Stevens** said the project cost will be \$2,970 he will be holding a fudge fundraiser. **Laurie Stevens** said they will be at the transfer station on Saturday to sell fudge. **Tom** said they don't have to approve the fundraiser, but they can help him advertise for it by putting it on Facebook and the town website. **Drew** said the flyer states that the orders need to be placed by December 22, 2022.

### **Talbot Taylor sign update**

**Jerry** handed out an update to the policies sign that will be discussed during the January Conservation Commission meeting.

### **Turkey Trot Update**

**Drew** said they made a little over \$2,000 on the turkey trot this year. The only expense was the porta potty. **Drew** said this was a simple and easy race and just needed a few volunteers for a few hours in the morning and they made \$2,000. **Tom** said people love this race.

### **Grants for Palmer Bartell recently purchased Lots**

**Drew** said they have applied for the grant to put towards the purchase of the newly acquired lots A-1, A-4, A-5, B78, B-80, and B-100.

### **Ghost Train Update**

**Drew** said TARC will no longer be involved next year, and Milford is going to use their account to hold the funds for the race sign ups because their account is set up for this type of thing. There is also a memorandum of understanding between the Brookline and the Milford Conservation Commission. Milford drafted this document. The 2022 check should be in by the first quarter of next year. **Buddy** said they received the funds from the 2021 Ghost Train on 11/20/2022 in the amount of \$8,981.62.

### **Overlook Trail Reroute**

**Tom** said they will still need to reroute this trail. They hope to get to it this spring or summer.

### **Project list**

**Greg** said he will finalize the 2022 project list and start the 2023 list. The Dam 11 spill way at Scabbard Mill Brook has been cleared. The big pond and small pond beaver flow devices (Palmer) are both working pretty well. The 2023 project list includes adding some trail head cameras, Palmer Bartell parking area he would also like to discuss having a forester come out to

review some of our properties. He could contact Mike Gagnon with the Co-op Extensions he will add to the list. He will keep the 2022 list on the google drive and he will start a new one for 2023. The cliff trail will need a new sign due to the erosion and the last time he was out there he saw mountain bikers coming down that trail. **Dana** asked if the trail head cameras were the ones to be paid by the ARPA funds. **Greg** said yes. **Dana** said they have until 2024 to spend those funds.

**Letter to Selectboard Re: The Melendy Land.**

**Buddy** asked Jay if he had written the letter to the Selectboard asking who was going to oversee the Melendy land. **Jay** said he has not finalized it yet.

**Jerry** said they had discussed splitting the forested part and the area where the camps are by doing a lot line adjustment. **Drew** said they may need a warrant article to accomplish that.

**Lot D-62**

**Jay** said they are still waiting on a title issue. The sellers wanted to know who was going to pay the tax bill that is coming out. **Tom** said until the Town owns it, they should not be paying this tax bill. **Jay** said that's correct until the deed is at the registry of deeds.

**Adjourn**

**Dana made a motion to adjourn at 8:55 pm. Jerry seconded. Vote yes 5-0.**

**Francis (Buddy) Dougherty, Chairman,** \_\_\_\_\_

**Jay Chrystal, Vice Chairman,** \_\_\_\_\_

**Tom Rogers, Member,** \_\_\_\_\_

**Jerry Jaworski, Member,** \_\_\_\_\_

**Dana Ketchen, Selectboard Representative,** \_\_\_\_\_

Minutes prepared by Kristen Austin

Next Conservation Commission meeting will be held on January 10, 2023