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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
CEMETERY TRUSTEES**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brookline.nh.us>

*Minutes
Cemetery Trustees
June 25, 2019*

Brookline Public Library
6:30PM

Present:

Keith Thompson, Chair
Brian Rater, Secretary
Ann Somers
Tad Putney, Town Administrator

Minutes

Ann moved and Brian seconded that we approve the minutes of June 18th as amended. All approved.

Ann moved and Keith seconded that we approve the minutes of March 27th as amended. All approved.

Software

Ann discussed the software that we use to keep track of graves, which is in Lotus. She will work with Jerry and Kim Bent to investigate transferring this to Excel. Tad suggested that Patti keep the file to ensure that it is backed up regularly.

Pine Grove

Tad will follow up with Jerry on power washing the Pine Grove fence and adding gravel to the roads as Pine Grove.

Pine Grove Road Names

The trustees agreed that the main road will be called Sparrow Tucker Avenue, in honor of Sparrow Tucker, who donated the land to the town. The side roads will be Melendy Way, Nissitissit Way, and Potanipo Way, with Melendy Way being the road closest to the grove, Potanipo Way being closest to Cross Road and Nissitissit Way being between them.

Keith moved that we accept the new names. Brian seconded. All approved.

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Tree Maintenance

The trees at Pine Grove that were scheduled to be removed or trimmed have all been removed or trimmed. During this process, a pine grove tree on South Main St. was identified with significant damage from woodpeckers that needs to be removed.

Tad noted that Pioneer Tree Service completed the requested proposed cost was \$2,450, which covered 2 years of desired work. We had them take down one tree that was originally planned to be trimmed. Additionally, there is a second tree that was scheduled to be trimmed, but need to be removed due to woodpecker damage. This will require a crane. We have \$3,500 in this year's budget for tree work. We now have about \$950 left after the completed work with which to allocate for removing the other tree.

Brian move and Ann seconded that we authorize Tad to spend up to \$1,500 to remove the pine tree with woodpecker damage. All approved.

Code of Ethics

Ann moved and Brian seconded that we approve the Code of Ethics that was adopted at town meeting in 2005. All approved.

Cemetery in the Woods

Ann, Brian and Brendan Denehy cleaned the fence at the Cemetery in the Woods. Tad will check for tree trimming needs in August.

Pine Grove tree replacement

We will decide in September which trees we would like to add to Pine Grove Cemetery. Ann will do some research on root structures and related issues.

Officers

Keith moves and Ann seconded that Brian will be Chair after Keith's resignation becomes official. All approved. Keith moves and Brian seconded that Ann will be Secretary after Keith's resignation becomes official. All approved.

Next Meeting

Our next meeting will be October 1st at 6:00pm at Pine Grove Cemetery for the annual walk-through of all cemeteries.

Adjourned at 7:38.

Respectfully submitted,
Brian Rater