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**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
Cemetery Trustees**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

***Brookline Cemetery Trustees Minutes  
March 3, 2023***

Meeting held in person at the Brookline Public Works building and via Zoom

**Attending:**

Brian Rater, chair  
Ann Somers, secretary, via Zoom  
Judy Cook, member

Mike Wenrich, sexton

The meeting opened at 11:05 a.m. There was no public input.

**Approve minutes**

The minutes from February 3<sup>rd</sup> were approved unanimously as written: **Judy-Y, Brian-Y, Ann-Y.**

**Sexton report**

**Mike** reported that our first burial of the year went well. The small pines along South Main Street will be removed soon to accommodate the sidewalk project in process. He informed us that his sister-in-law has very generously offered to write grant proposals for us; there are several possible focus points.

**Pine Grove service building repair**

**Mike** has not heard back from some contacts, will follow up and report at our next meeting.

**Account balances – amount to keep in checking**

We will put this on our next agenda following Annual Town Meeting. We agree that our process will be to spend down the town appropriation before drawing from reserved funds.

**Updating Rules and Procedures**

**Mike** is working on this, and will bring his revisions to the next meeting.

### **Updating By-Laws**

We voted to accept the updated By-Laws. **Brian-Y, Judy-Y, Ann-Y.** Ann will send an updated copy to Scott for publication.

### **Review and revise Right to Inter form**

**Mike** presented a revised Right to Inter form. With minor tweaks we applauded and approved it. Judy and Mike discussed putting together handouts including this and the Rules and Procedures and likely other items; **Mike** will research the cost of pocket binders specific to this use, and report at our next meeting.

### **Mapping Pine Grove**

**Judy** asked **Ann** to review the draft version of the updated Pine Grove map, which is now on the wall at the Transfer Station.

### **Legacies and successions**

**Judy** noted the many challenges in assembling purchase and ownership records over the years, focusing on Pine Grove. Some records are missing or were never kept. **Judy** proposes that from now on, all Annual Town Reports should include the following:

1. A warrant article (similar to the one heretofore referencing “legacies”) asking to accept RTI payments, specifying individually Name, Amount, Plot/gravesite number;
2. A listing by the Trustees of the Trust Funds, with the same details;
3. A listing included with the Cemetery Trustees report, with the same details.

**Judy** will work with Town Administrator Scott Butcher and Moderator Peter Webb to propose that such a warrant article be added under “other business” at Town Meeting next week in order to acknowledge receipts in 2022.

### **Types of trees to be installed**

We had some discussion of various types, adding and subtracting from a list that Ann had drafted. **Mike** will speak to local arborist Bob Eaton for guidance. We agreed that we need to plan for Zone 4.

The meeting was adjourned at 12:23 p.m. **The next meeting** is scheduled for Friday, April 14, 2023 at 11:00 a.m. A tentative on-site meeting at Pine Grove has been scheduled for Friday, April 28.

Minutes submitted by Ann C. Somers