



Telephone (603) 673-8855
Fax (603) 673-8136

**TOWN OF
BROOKLINE, NEW HAMPSHIRE
Cemetery Trustees**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

***Brookline Cemetery Trustees Minutes
February 3, 2023***

Meeting held in person at the Brookline Public Works building and via Zoom

Attending:

Brian Rater, chair
Ann Somers, secretary, via Zoom
Judy Cook, member

Mike Wenrich, sexton

The meeting opened at 11:11 a.m. There was no public input.

Agenda adjustments

The NH Cemetery Association has sent out a survey; we determined that Sexton Mike Wenrich was the best person to respond to it, and no agenda item was needed. The Sexton had nothing significant to report. Ann said the discussion around her Milford cemetery visit could be more useful at another time.

Approve minutes

The minutes from January 10th were approved unanimously as written: **Judy-Y, Ann-Y, Brian-Y.**

Process for managing funds

Brian discovered that our current process for using town tax funds is out of compliance with RSA 289:7. Going forward, town tax funds will be managed in the town General Fund in the same manner as most town departments. The various cemetery trust funds will continue to be kept in separate accounts as required by RSA 289:7.

Pine Grove service building repair (also known as vault or tomb)

Judy reported a proposal of \$620 for sealing the roof. However a proposal for repairing the roof edge and the walls came in considerably higher than anticipated. Mike will seek another proposal.

Changes to Rules and Procedures

We spent considerable time reviewing the Rules and Procedures, and determined that **Mike will draft his thoughts, confer with Ann over details, and bring his draft to our next meeting.** We agreed that there will be no private planting of trees or shrubs.

Definitions:

WE WILL DISCONTINUE THE WORD “LOT”

1. ***Gravesite:*** The space provided for one full burial and/or one or more cremation burials, typically 3' x 10'
2. ***Plot:*** A group of contiguous gravesites under the same place number. Plots may vary in dimension up to 20' x 20', with capacities of up to 12 gravesites.
3. ***Additional definitions to come***

Review and revise by-laws

We will do this at our March meeting.

Review and revise Right to Inter form

Mike would like to update the RTI form. **Ann** suggested that the decorations by-law guidelines be included on the form. We agreed to reference the by-law on the form. We agreed that we remain casual about how people choose to decorate. We discussed restricting decorations on the recently-opened southwest section of Pine Grove to accommodate those who prefer a visually quiet view, and decided against it.

Types of trees to be installed this year and future

Judy reported getting some excellent guidance on maples from Brookline Landscape Architect Alan Knowles, who suggested “commemoration maples,” which Mike also likes. **Ann** expressed a desire to include evergreens of suitable habit for contrast and winter interest.

The meeting was adjourned at 1:04 p.m. **The next meeting** is scheduled for Friday, March 3, 2023 at 11:00 a.m.

Minutes submitted by Ann C. Somers