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**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
Cemetery Trustees**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

***Brookline Cemetery Trustees Minutes  
January 10, 2023***

Meeting held in person at the Brookline Public Works building and via Zoom

**Attending:**

Brian Rater, chair  
Ann Somers, secretary, via Zoom  
Judy Cook, member

Mike Wenrich, sexton

The meeting opened at 7:04 p.m. There was no public input.

**Approve minutes**

The minutes from December 9<sup>th</sup> were approved unanimously as written: **Judy-Y, Brian-Y, Ann-Y.**

**Annual Report to the Town**

We reviewed a draft and made some small changes. Moved/voted to approve as amended and forward to Scott Butcher, Town Administrator: **Judy-Y, Brian-Y, Ann-Y.**

**Service building repair (formerly known as Vault or Tomb)**

**Judy** presented a proposal for roof repair/update and is in the process of getting a proposal for concrete block pointing and repair work. This is planned for spring or summer this year.

**Cemetery Visioning**

The remainder of the meeting was spent on the 10-year visioning project, which is currently maintained as a separate document, copied below. **Judy** and **Mike** will meet in the near future to finalize the “packet” for purchasers, which is among the items envisioned.

The meeting was adjourned at 8:06 p.m. **The next meeting** is scheduled for Friday, February 3, 2023 at 11:00 a.m.

Minutes submitted by Ann C. Somers

## **CEMETERY TRUSTEES - 10-YEAR VISIONING THOUGHTS 1-10-23**

We agreed that our activities, actions and purchases must be prioritized according to a balance among urgency, cost/benefit analysis, and availability of resources including humans. We will remind ourselves that we cannot do a ten year plan in 1 year. Or even two. ;-)

### **ALL**

1. Establish **records** maintenance at BPW/Sexton office, including data and photos.
2. Create a “packet” of documents to provide to each purchaser.
3. Create an **online presence** that is readily **accessible to the public and searchable**.
4. Develop **volunteers** cadre.
5. Purchase and install **the formal signs we’ve researched** for Pine Grove, Lakeside and North Cemeteries. The kiosk is sufficient for Cemetery in the Woods.
6. **Evaluate** columbaria or other means of **accommodating increased cremation burials**.

### **PINE GROVE**

1. **Roads:** Fill all significant ruts 2023; plan for 10-year maintenance (Mike)
  - a. Straighten Potanipo Way when sidewalk goes in 2023; move the granite entry posts as discussed.
  - b. Define which roads require what treatment, perhaps even how/where to encourage/discourage use.
  - c. Do we want simple post signage for Avenue/Ways?
2. **Corners:** Uncover buried, install missing and new. (Judy/Ann/Mike 2023 do a trial run of 100 or so corners; Mike to order, Judy to supervise summer help)
3. **Benches:** find/buy (ACS donate) 6 small concrete ones spring 2023; evaluate recently purchased small park bench; buy more if satisfactory. Goal: attractive, comfortable, durable, price-effective.
4. Hire ground-penetrating radar to clarify availabilities for burials and tree-planting.
5. **Trees:** Choose spots, tree types; lay out on map with goal dates.
  - a. Criteria: 50- to 100-year plan, durability, cemetery-friendly root systems, low maintenance
6. **Fencing:** coordinate Judy-Ann plan from Oct 2022 with Mike suggestions for southwest corner; execute at least some this year.
7. **Southwest corner:**
  - a. Discuss gravesite sizes, service road dimensions, traffic flow goals.
  - b. Lay out at least some of the new plot plans and ways, incorporating the above.
  - c. Consider limiting decorations on new SW corner layout (only), to accommodate those who prefer a subdued look.
  - d. Consider “lawn” – will clover serve well? Ground phlox where it’s happy? Low maintenance, no poison.

8. **Repair service building.**
9. **Watering system:** Complete the extension planned for 2023.
10. Address **overall “lawn” appearance** (currently applying clover in spots, which may be a good direction)
11. **Tidy up** the pine grove **at north end** and update kiosk map.

#### **LAKESIDE**

1. **Life cycle trees:** three large/old maples plus old along Farwell-side fence need work/removal
2. Address **bittersweet** invasion
3. **Tidy up/identify plot corners**

#### **NORTH**

1. **Weidman/Cook gate**
2. **Annual maintenance,** keep the oaklets down and trash picked up

#### **CEMETERY IN THE WOODS**

1. **Annual maintenance,** including washing fence and keeping young trees from growing