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**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
Cemetery Trustees**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

***Brookline Cemetery Trustees  
Thursday, April 15, 2021***

Meeting held via Zoom per Executive Order 2020-04 and Emergency Orders #12 and #23

Attending:

Brian Rater, chair  
Ann Somers, secretary  
Judy Cook, member  
Mike Wenrich, sexton

The meeting opened virtually at 7:30 pm, with members observing Covid protocols as to whereabouts and others present.

There was no public input.

Approve minutes

The minutes of March 18<sup>th</sup> were approved as written: Brian-Y, Ann-Y, Judy-Y.

Update from the Sexton

Mike had provided an advance draft of a proposed purchase and burial process guideline. We are grateful for his excellent work. Discussion of details ensued, and **Ann will provide a next-draft copy via email for review prior to discussion at our next meeting.**

Mike reported that the family involved with a recent challenging burial would like the remains to be moved to a different location within the plot. We all are comfortable with supporting that action, and **Mike will provide Judy with an updated diagram after completion.**

Judy asked Mike about filling and seeding a significant depression in the older section, which may risk the associated monument's stability. Ann mentioned that there are several other depressions that draw attention. In the same general area, Ann asked Mike to evaluate a section of five old monuments (#149,

Rockwood), the center one of which has broken apart recently after showing cracks for years, the others being tilted – to determine feasibility of straightening them.

**Mike will arrange for a spring cleanup of Pine Grove before Memorial Day.** There are many more broken limbs on the ground this year than typically; **Mike will check with Tad regarding past experience and costs.** We anticipate that the VFW/American Legion will put fresh flags on the Veterans' graves as usual. Judy will work with Greg d'Arbonne to update the list of identified Veterans.

#### **Adoption of Code of Ethics**

Judy moved/Ann seconded, and we voted to adopt Brookline's Code of Ethics as recommended annually by the Selectboard. Judy-Y, Ann-Y, Brian-Y

#### **Status of Pine Grove fencing**

**Judy will talk with Jerry Farwell, will take inventory of the materials he has in storage, and will provide that information to Mike.** **Mike will measure at Pine Grove to determine our requirements for completion.**

#### **Update on stone fencing project at North Cemetery**

**Mike will contact the state with regard to temporary storage of materials.** There are no graves believed to be anywhere near the current fencing or the anticipated setback (about 2') of the stone wall. The change will likely take place in July. Mike anticipates moving materials on a Wednesday and Thursday, to be followed by workdays on Saturday and Sunday. **Judy will look into gate options.**

#### **Update on status of cemetery burial records**

**Judy** reported that she is about 50% done with the record updates, and anticipates completion by the end of the summer, with a fully updated Word file to be shared.

#### **Update on military flags**

**Judy** suggested that we consider flag stands of some sort for all Veteran flags, as those with wooden sticks pressed directly into the ground tend to become worn quickly. **Judy will estimate how many are likely to be needed.**

The meeting was adjourned at 8:28 p.m. The next meeting is scheduled for Thursday, June 17, 2021, 7:30 p.m. via Zoom.

Minutes submitted by Ann C. Somers