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## TOWN OF BROOKLINE, NEW HAMPSHIRE

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### **2020 BudCom Study Committee Minutes Tuesday, October 20, 2020**

Meeting attendees via Zoom: Drew Kellner, Eric Pauer, Karen Jew, Gaylord Sledge, Matthew Mailloux

Eric opened the meeting at 7:00 p.m. Eric stated that we were meeting electronically under the Executive Order 2020-04, and the Emergency Meeting Orders #12 and #23 which allow for remote meetings. Eric asked each Board member to verify per the order where they are, why they are there, can they hear everyone, and if anyone is present with them. All members responded.

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Drew made a motion to approve the minutes of October 14, 2020 as amended. Matt seconded. Roll call vote 5-0 to approve.

#### **Review actions assigned at last meeting**

The meeting was spent reviewing the data to be presented at the joint Selectboard and School board meeting on October 22, 2020.

#### **Discussion of Draft Presentation/Report Assignments**

Eric – accepted all of the changes in the previous PowerPoint. He added an explanation on how we are using the 2014 actual operating budget as the baseline and using that as the comparison for 2015 to 2020.

Gaylord – is the statement that the budget committee prepares and approves the budget accurate?

Drew – it is probably accurate to say the budget committee oversees the process. Larger towns may have town administrators that handle that duty, smaller towns may be the collection of the selectboard or the budget committee that pull that information together.

Eric – this varies from town to town. For the school district the business administrators are responsible but the budget committee controls the process.

Eric – Gaylord had another question regarding the qualitative analysis feedback.

Gaylord – is the statement on the Advisory committees that the Finance directors primarily had experience with both a Finance committee and a Budget committee?

Karen – confirmed that the persons we interviewed from Advisory committees had experience with both. This came from Henniker, Milford, and New Ipswich.

Eric – went through the exercise of going through the school forms and taking out the warrant articles. This was more difficult than the town data.

Matt – led us through a discussion of the updates to the quantitative analysis slides. He also presented a pdf of the supporting documents to the quantitative data included in the PowerPoint.

Drew – a single pdf with all of the information included is the best way to share the data.

Eric – will pull together the master pdf and submit to Tad Putney to post on the website.

### **October 22 update to Selectboard, Brookline School Board**

Presentation

Eric – to open and discuss the slides discussing the authorities.

Matt – to discuss quantitative analysis.

Karen – to discuss the qualitative analysis.

Eric – to discuss the pros and cons, suggestions and recommendations to the selectboard.

Karen – do we want to set up the last section, similar to the report with the various recommendations, based on whether the warrant article passes or fails?

Drew – we can talk through that portion. The presentation is only going to be seen on 10/22. The report that is filed will be posted with all of the recommendations included.

Eric – proposed a vote on the recommendation as written in the PowerPoint and the report as the committee's official recommendation to the selectboard. The report will also be given as a courtesy to the school board.

Drew moved, Karen seconded.

Roll call vote 5-0 to approve.

Matt - one member on the Finance committee expressed concerns related to RSA91-A, because it is not noticed as a Finance committee meeting, so they will not be attending.

Drew – this has been noticed as an selectboard meeting, so if the Finance committee has not been asked to act on anything, then there isn't an RSA91-A issue. He would encourage the person to participate.

**Delivery date of November 2, 2020**

**Other business**

**Actions for next meeting**

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**Adjourn**

Meeting was adjourned at 7:33 pm.