



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
BOARD of SELECTMEN
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*Minutes
Board of Selectmen
Monday, August 29, 2011*

Selectmen Tad Putney, Clarence Farwell, Jack Flanagan, Darrell Philpot and Karl Dowling were present.

Also present were Pat Lynch, Helen Ballou, Dennis Skey, Chris Adams, Ann Somers, Loring Webster, Brian Rater and Brendan Denehy.

The meeting opened with the Pledge of Allegiance.

Tad thanked the department heads of the police, fire and ambulance and volunteers for their dedication and service before and during the storm yesterday.

Minutes

Jack moved, seconded by Clarence to approve both sets of non public session minutes of August 22nd. Voted yes 5-0.

Darrell moved, seconded by Jack to approve the public session minutes of August 22nd. Voted yes 5-0.

Warrant

The selectmen approved Warrant #48 in the amount of \$1,417,163.05.

Cost of Living Increases for 2012

Tad produced two sources that predict 3% increases in salaries for 2012 but that wasn't his recommendation. After some discussion it was agreed to ask departments heads to use a 1% increase in their budgeting for now but it's subject to change as more information is gathered from our peer towns.

Fuel Oil Quotes

Three quotes were received for fuel oil for the 2011-2012 heating season. **Tad** said he and Darrell attended the school district meeting and suggested pooling our fuel oil needs with the schools for a better price. **Rena** will contact the SAU office.

Finance Committee

Tad said he checked with the LGC and the selectmen appoint any vacancy in the Finance Committee.

Monius Property – H-42

Meridian Land Services has determined that an additional 3-4 lots could be created from H-42. After taking into consideration the costs to build a road for the potential subdivision, Marcia Farwell submitted an appraisal of \$385,000 for lot H-42.

Facilities Study Committee

Peter Cook said the committee met 6 times so far this year. They looked at the shortcomings of the current police facility. They haven't done an inventory of other facilities such as the annex and upper town hall. Peter said the previous study committee determined the optimum solution to the police department issues is to add onto the safety complex. He said the previous addition was for 6,000 sf and with Chief Quigley's input it has brought it down to 5,000 sf, partly due to the elimination of a communication center. Hollis can accommodate us for dispatch services for the foreseeable future. Peter requested \$5,000 in funds for the architect for plans for the reduced scope and what is needed in the existing police station if the addition doesn't pass. He said they discussed mothballing other buildings, such as the Annex and Brusch Hall. ***Darrell moved, seconded by Karl to authorize Tad to sign a contract with Dennis Mires, P.A. for architect fees. Amount not to exceed \$5,000. Voted yes 5-0.***

Mixed Use Committee

Sarah Marchant and Brian Rater were present to request \$100 for mailing out surveys to the residents along Rte. 130. ***Jack moved, seconded by Darrell to approve \$100 from the postage line item for the mailing. Voted yes 4-1; Clarence voting no.*** **Clarence** said he is against mixed use zoning. **Peter** said it's not difficult for people to apply for a home business. He said no one has ever applied to the zoning board to have a business in the residential zone.

Road Agent Policy

Jerry Farwell was present. **Dennis Skey** said he wants the town to have a say in who plows the roads. After some discussion, ***Darrell moved, seconded by Jack to adopt the Policy on Road Agent subject to formatting. Voted yes 4-1; Clarence voting no.***

Purchasing Policy

Jack said we should be addressing policies noted in the auditor's report. **Tad** said he looked at the LGC website for towns with a purchasing policy. All twelve towns on the website have either a Town Manager, Town Administrator or Finance Director. **Karl** said he feels we have a finance director in each department. **Darrell** said we have no consistent way of purchasing for the town. **Tad** said we need a full time employee to handle a purchasing policy. He noted an example of the sidewalks. Jerry Farwell's bid was \$65,975. With the requirements of engineered plans, putting together a bid package, advertising and someone to oversee the construction, the total cost was \$111,058. Tad said we just rebuilt about 1,200' of No. Mason Road for \$60,000. If we bid it out next year we might get 800' done. He said there is merit with a town administrator sitting down with department heads so we should wait until we have a town administrator. It was agreed we will invite all department heads to our September 12th meeting to discuss the draft purchasing policy.

Road Bonds

It was noted the next road bond due is for Hobart Hill & Louis Drive on September 7th. ***Jack moved, seconded by Darrell to require the bond be renewed by Friday, September 2nd. Voted yes 5-0.*** There are 3 bonds due on December 22nd.

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Historical Society

Clarence said they plan to put in the foundation this fall and add a 30 x 48 barn to the back of the historical building next spring. The barn is coming from New York. He said the addition will be within the setbacks.

Non Public Session

Tad moved, seconded by Clarence to go into non public session under RSA 91-A: 3, II (c) (reputation). Voted yes 5-0.

On returning to public session, ***Tad moved, seconded by Clarence to seal the minutes. Voted yes 5-0.***

Gen. Business

Approved warrants for payment.

Meeting adjourned at 9:30 pm.

Minutes submitted by Rena Duncklee.

Tad Putney

Clarence L. Farwell

Jack B. Flanagan

Darrell Philpot

Karl D. Dowling