



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
BOARD of SELECTMEN
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*Minutes
Board of Selectmen
Monday, September 12, 2011*

Selectmen Tad Putney, Clarence Farwell, Jack Flanagan and Karl Dowling were present.

Also present were Janice Tremblay, Buddy Dougherty, Helen Ballou, Hattie Bernstein, Rick Pocklington, Ann Somers and Loring Webster.

The meeting opened with the Pledge of Allegiance.

Minutes

Clarence moved, seconded by Jack to approve the non public session minutes of August 29th. Voted yes 4-0.

Karl moved, seconded by Jack to approve the public session minutes of August 29th. Voted yes 4-0.

Clarence moved, seconded by Jack to approve the public session minutes of September 2nd. Voted yes 4-0.

Warrants

The Selectmen approved last week's payroll warrant in the amount of \$41,113.22 and warrant #50 in the amount of \$68,379.99

Road Agent Policy

Tad said that Jerry Farwell requested that the selectmen strike the sentence that no salt will be used on town roads. There were instances last year that some salt had to be used on Old Milford Road and Mason Road because of safety concerns. *Jack moved, seconded by Karl to amend the policy that salt may be used at the discretion of the road agent for safe passage on town roads. Voted yes 4-0.*

Bonds

Dupaw Gould Road – On the recommendation of the planning board and road inspector *Karl moved, seconded by Jack to release the bond in the amount of \$7,225.25 to CL Farwell Construction for the Dupaw Gould Road upgrade. Voted yes 4-0.*

Hobart Hill Rd/Louis Dr

A new letter of credit has been received in the amount of \$98,650 for the completion of Hobart Hill Road and Louis Drive.

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Winterberry Road

As all conditions have been met for the completion of Winterberry Road ***Clarence moved, seconded by Jack to accept Winterberry Road as a town road. Voted yes 4-0.***

Mixed Use Committee

Tad reported that letters went out to residents along Route 130 for their input on Mixed Use Zoning on that road.

Planning Board

A letter was received from Valerie Maurer that the legal line item in the planning board budget would be overspent but will come from another area in their budget. The bottom line of the planning board budget will not be overspent.

Another letter was received suggesting changes to the Subdivision Regulations with regard to road bonds. **Jack** suggested that a new bond or letter of credit be received in the office at least 10 days before the existing one expires. **Tad** said he also has some recommended changes to submit to the planning board.

Finance Committee

Chris Adams and Betty Hall recommend that the selectmen appoint Rick Pocklington to fill the vacancy on the Finance Committee. The selectmen will address it next week.

Personnel Plan

Tad asked the status of the recommended changes to the Personnel Plan that Karl, Darrell and Sue Adams are working on. **Karl** said they're not ready to make recommendations yet.

Fire Dept.

Scott Knowles emailed a sample of inspection request for rental property. It was decided not to use the form for welfare recipients because of privacy issues.

Police Dept.

Tad reported that NH Police Standards & Training Council voted to grant Chief Quigley Full-Time certification based on prior training and experience.

Nashua Regional Health Network

Patty Crooker of the Nashua Regional Health Network was present to explain their procedures to prepare for and respond to public health emergencies. **Jack** said it's good to know it's in place and hope we don't need it.

Purchasing Policy

Jerry said the policy would effect the big departments more than other departments. He asked if the Board is in favor of the policy. **Tad** said Darrell was leading the discussion. This discussion was postponed to next week since Darrell isn't here tonight. Tad said he has serious reservations enacting this policy just before budgeting starts. In his research Tad said the towns that have a purchasing policy

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have a town administrator, financial administrator or one person designated to handle it. Tad said he would like to wait until March to see if the town approves a town administrator. **Jack** said he feels this is already being done by the department heads and agreed we should wait until after town meeting. **Karl** said with a \$3.8 million dollar budget, we should have a purchasing policy. **Buddy Dougherty** said it's ridiculous if he has to shop around to see who has the best price for baloney to feed the inmates when they work for the conservation commission. **Jerry** said he will need an office; he's already being scrutinized for having things at his office. **Helen Ballou** said it should be tabled until after town meeting. She said it sounds like you don't trust people. **Karl** said if Jerry hits the lottery tomorrow and we have someone else doing his job, it gives the new person something to go by. **Tad** said the problem is with implementation at this time just before budgeting. **Jerry** said he's installing a culvert this week. He's getting prices but is he expected to put it out to bid. **Jack** said someone needs to prove we need it. **Karl** said this may not be the right policy, but we need something. **Buddy** said we should get a sense of town meeting on whether the people want it. **Tad** asked if we want the department heads to come in next week. The answer was yes. **Janice** said the department heads should hear Darrell's presentation and get their input.

Hutchinson Hill Rd

It was noted there's nearly a dump load of trash along Hutchinson Hill Road near the Milford line. There's about 20-25 windshields. **Jerry** asked who cleans it up and pays for it. He suggested we check with Chief Quigley to see if there's a way to trace the windshields.

Transfer Station

Rena brought up the vacation hours of Maurice and Don at the transfer station. They prefer to get paid at a lower rate than have to take the vacation time. The balance of their vacation hours carried over into 2011 would save the town \$294 if paid out rather than force them to take the time off and pay for replacements. The Selectmen agreed as this has been the normal practice for years.

Non Public Session

Tad moved, seconded by Clarence to go into non public session under RSA 91-A, 3, II, (c) (reputation), (d) (land acquisition) and (e) (litigation). Voted yes 4-0.

On returning to public session *Tad moved, seconded by Clarence to seal the minutes. Voted yes 4-0.*

Gen. Business

Approved warrants for payment.

Meeting adjourned at 8:30 pm.

Minutes submitted by Rena Duncklee.

Tad Putney

Clarence L. Farwell

Jack B. Flanagan

Karl D. Dowling