



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE**

**BOARD of SELECTMEN**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855  
Fax (603) 673-8136

[Selectmen@brookline.nh.us](mailto:Selectmen@brookline.nh.us) <http://www.brookline.nh.us>

*Minutes  
Board of Selectmen  
Monday, December 12, 2011*

Selectmen Tad Putney, Clarence Farwell, Jack Flanagan, Darrell Philpot and Karl Dowling were present.

Also present were Ann Somers, Loring Webster, Buddy Dougherty, Helen Ballou and Hattie Bernstein.

The meeting opened with the Pledge of Allegiance.

**Conservation Commission**

**Buddy Dougherty** noted that Darrell brought up the current use money going to the Conservation Commission again last week. **Darrell** said the selectmen are talking about a 0% to declining 2012 budget; therefore everything is on the table for discussion. **Buddy** questioned whether there will be a warrant article to reduce the amount to the Commission. Nothing has been decided at this point.

**Minutes**

*Darrell moved, seconded by Karl to approve the public session minutes of December 5<sup>th</sup>. Voted yes 4-1; Jack abstained as he didn't remember the discussion of increased employee contributions to health insurance premiums over the next three years.*

*Jack moved, seconded by Clarence to approve the non public session minutes of December 5<sup>th</sup>. Voted yes 5-0.*

**Warrants**

The Selectmen approved Warrant #70 in the amount of \$252,854.89 and payroll in the amount of \$41,833.86.

**Health Insurance**

The Selectmen approved the memo going to non union employees regarding the change in health insurance for next year. Lea from the LGC will be here tomorrow to discuss the changes with employees.

**Police Facility**

**Peter Cook** said the bond issue for the police facility is down to \$1.39 million. He said the facility is about 4,530 sf and the upper floor is 2,276 sf. The Facilities Committee feels we should move forward with the bond issue as the NHMBB is at 4% or below. He said interest rates are down and construction costs are competitive, about \$150/sf. Peter said he's checking with some Nashua banks on their rates. **Tad** noted we received an engagement letter from Devine Millimet for the upcoming bond issue. It was questioned whether this document should be signed before town meeting as a maximum of \$250 could

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be incurred if the bond isn't consummated. **Rena** will check on other bond issues as to whether the engagement letter was signed before the vote at town meeting.

#### **Town Administrator**

**Tad** asked the Board what they want to do now that we have some job descriptions from LGC for Town Administrators. **Jack** said he was initially against it but now sees the justification. The position might even pay for itself. **Tad** said the average pay from the peer group is \$63,000 plus benefits. **Tad** asked if we should consider it as a part time position. There was a sense that the likely duties would call for it to be full time. The selectmen will review the job descriptions to discuss next Monday what we would want the person to do. **Rena** will request the job description from Hollis.

#### **Employee Evaluations**

**Tad** explained that usually employees complete a self evaluation and then meet with two of the selectmen. **Darrell** will edit the evaluation form for next Monday. **Karl & Darrell** agreed to meet with the employees.

#### **T.E. Grant**

**Tad** said he would attend the planning session for the Transportation Enhancement Grant for the sidewalks

#### **Co-op School Board**

**Janice Tremblay** submitted her resignation from the H/B Co op School Board effective December 31, 2011 as she will be moving out of town in January.

#### **Nashua Regional Planning Commission**

**Tad** said NRPC will be opening bids for electricity on Wednesday.

#### **Road Agent**

**Karl** said he met with road agent Jerry Farwell and looked at past practices on the billing for resurfacing town roads.

#### **Town Meeting**

**Tad** asked if there was interest in starting the business portion of town meeting at 6:30 pm instead of 7 pm. There is usually half an hour of procedures, etc. before any voting begins. **Darrell** said that would be okay but no voting should start before 7 so people have a chance to get home from work. **Tad** will talk to moderator Peter Webb for his opinion.

#### **Gen. Business**

Meeting adjourned at 7:40 pm.

Minutes submitted by Rena Duncklee.

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Tad Putney

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Clarence L. Farwell

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Jack B. Flanagan

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Darrell Philpot

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Karl D. Dowling