



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
BOARD of SELECTMEN
P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855
Fax (603) 673-8136

Selectmen@brookline.nh.us <http://www.brookline.nh.us>

*Minutes
Board of Selectmen
Monday, January 9, 2011*

Selectmen Tad Putney, Jack Flanagan, Darrell Philpot and Karl Dowling were present. Also present were Ann Somers, Loring Webster, Helen Ballou and Hattie Bernstein.

Non Public Session

Tad moved, seconded by Jack to go into non public session under RSA 91-A: 3, II (c) reputation and (e) litigation. Voted yes 4-0.

On returning to public session *Tad moved, seconded by Karl to seal the minutes. Voted yes 4-0.* The meeting opened with the Pledge of Allegiance.

Mountain Road Incident last March

Tad addressed the incident on Mountain Road involving use of the Automated External Defibrillator (AED). He said the town does have a policy on use of the AED. He said an element of the policy wasn't followed. An investigation was conducted and appropriate action was taken and additional training and communication has been done to avoid a repeat occurrence. A letter will be sent to Wiggin & Nourie in response to their letter about the incident dated December 27, 2011.

Police Facility

Peter Cook asked if the selectmen have a position on the addition to the safety complex. **Tad** said the selectmen will vote on the warrant articles on the 25th at the budget hearing. He asked if the committee had discussed a shorter term for the bond. **Peter** said that wasn't part of their charter. It was agreed to keep it at a 20 year bond. **Jack** suggested they have a joint informational meeting. **Tad** said if you look at the whole picture (including the need for space at the town hall) there's a more dramatic need for the addition to the safety complex than in the past. He said this is the 3rd time the voters will address the safety complex; if the board is lukewarm on the project why put it forward. **Tad** said the estimated tax impact is \$54 for a \$300,000 property. **Jack** said he would support it. **Darrell** asked to see the tax impact of the project over the next 5 years in the context of the town's overall bond obligations. **Tad** said he would prepare it for the next meeting.

Warrants

The selectmen approved Warrant # 77 in the amount of \$46,386.15, the final warrant of 2011.

The selectmen approved Warrant #2 for 2012 in the amount of \$58,292.74 and payroll warrant in the amount of \$41,127.41.

Road Agent & Purchasing Policy

Jerry Farwell was present along with Dennis Skey.

Karl said he reviewed the bills for the paving on Averill Road and Lorden Lane. He said 1176 tons of asphalt was delivered; 1152 tons for the town and 24 tons for Farwell Construction. The amount for Farwell Construction is reduced on the bill and a check from Farwell is sent along with the town's check when paid. Karl said the town is assuming liability for the bill when it is billed this way. He said when it's billed this way other people are using the town's credit. **Jerry** said it's more economical this way. He said a full day's work is between 1000 and 1500 tons. He said Continental comes out the day before to review the work being done. Jerry said Continental will submit separate bills in the future. Jerry said he gets prices for asphalt from other vendors when he does paving, which is about three times a year. He said he supports a purchasing policy but there's no room at the town hall to store his paperwork. **Tad** said he agrees with a purchasing policy but feels it should be administered by a town administrator. He asked who will put the bid packet together for the \$60,000 warrant article for Hood Road. He said the downfall on sealed bids is the increased cost of the project. **Jerry** said he could put the bid packet together. **Dennis** said we need the weigh slips for material that is delivered. **Tad** ended discussion and said the issue has been addressed.

Darrell moved, seconded by Karl to approve the Purchasing Policy. Voted yes 3-1; Tad against.

Audit

Darrell moved, seconded by Jack to authorize Tad to sign the form for the auditor regarding the Town's financial procedures. Voted yes 4-0.

Mason Ambulance Contract

The Selectmen signed the contract to supply ambulance service to the Town of Mason for 2012 in the amount of \$11,039.

Harvard Risk Management Co.

Michelle Mosca sent an email about scheduling another meeting with the selectmen to vote on allowing her to meet with the employees for additional insurance. **Rena** said there was no interest from the employees for the last meeting Michelle scheduled. **Tad** said he would relay that to Michelle.

Safe Route to Schools Project

Jack moved, seconded by Darrell to authorize Tad to sign off on the completion of the Safe Routes to School Project. Voted yes 4-0.

Gen. Business

Meeting adjourned at 8:10 pm.

Minutes submitted by Rena Duncklee.

Tad Putney

Jack B. Flanagan

Darrell Philpot

Karl D. Dowling