



TOWN OF  
BROOKLINE, NEW HAMPSHIRE

BOARD of SELECTMEN

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*Minutes*  
*Board of Selectmen*  
*Monday, November 5, 2012*

Selectmen Clarence Farwell, Darrell Philpot, Jack Flanagan, and John Carr were present along with Town Administrator Tad Putney.  
Ann Somers was present as a member of the public.

**Minutes**

*Jack moved, seconded by John to approve the public session minutes of October 22<sup>nd</sup>. Voted yes 4-0.*  
*Darrell moved, seconded by John to approve the 2 sets of non public session minutes of October 22<sup>nd</sup>. Voted yes 4-0.*  
*Darrell moved, seconded by John to approve the public session minutes of October 26<sup>th</sup>. Voted yes 4-0.*

**Conservation Commission**

*Jack moved, seconded by Darrell to appoint Jordan Bailey as a member of the Conservation Commission, term to expire March 31, 2014. Voted yes 4-0. Tad said he spoke to Russ*

**Treasurer & IT**

**Russ Heinselman** submitted his resignation as Treasurer and “IT Guy” as of January 31, 2013. Russ has served as treasurer for 9 years and “IT Guy” for 22 years. **Tad** said he spoke to Russ and he averages about 10 hours per week as treasurer and 10 hours per week on the town computers. Tad said the hope is to find someone to shadow Russ as treasurer who would file for the position in January.  
*Jack moved, seconded by John to accept Russ’ resignations with regret and sincere thanks. Voted yes 4-0.* The Selectmen asked Tad to do some research with our peer towns on how they handle computer needs.

**Website Design Service Agreement**

The Selectmen authorized Tad to sign the Service Agreement with Virtual Towns & Schools for Design & Development of the town website. The total design cost is \$3,995. 50% will be paid this year; 25% in 2013 and 25% in 2015.

**Transfer Station**

**Clarence** said Craig Birch will be doing some timber harvesting on Camp Tevya land and is requesting permission to access the site through the transfer station. They have done this in the past. **Darrell moved, seconded by John to allow access through the transfer station to Craig Birch until March 31, 2013. Voted yes 4-0.**

## *Minutes*

### *Board of Selectmen*

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#### **Economic Development Round Table**

**Tad** thanked all the selectmen for attending the Economic Roundtable session last week. He said the next meeting is next Wednesday. **Darrell** asked **Tad** to use the Town administrator network to see how other towns have crafted business incentives. **Jack** said because of the format of the meeting, some business owners didn't feel there was time for their input. **Tad** said they might want to talk individually with someone from the Economic Development Advisory Group so their input can be heard.

#### **Melanie Levesque**

**Melanie Levesque** was present to say she is running for Representative. She hopes to go back to Concord and would like open communication with the Board. **Clarence** asked that they balance the budget without raising taxes or fees. **Darrell** said more ways are needed to manage the administration of school costs. **Melanie** said she was happy with the Economic Development session and meeting the 37 people in attendance. **Dennis Skey** said he feels we need open collective bargaining for health insurance and feels we're pushing the seniors out of the state. **Melanie** said both Democrats and Republicans need to work together. **Darrell** said he was impressed with the way the fire departments from many towns worked together on the Bingham Lumber fire last week.

#### **2013 Proposed Budgets**

Finance Committee members **Rick Pocklington** and **Dennis Skey** were present.

**Financial Administration** – **Patti Howard-Barnett** was present for the expenses for the Town Clerk/Tax Collector's Office. **Jack** said we should spend the extra \$250 to digitize the records that we preserve annually. The proposed budget is not set until we decide what to do about IT resources.

**Police Dept.** – **Bill Quigley** presented a proposed budget of **\$635,312**. There are 2 leased cruisers in the proposed budget. **Dennis** asked the number of vehicles in the department, which are 7 vehicles. **Bill** said the 2005 marked car will be traded in and the Dodge Charger will be used for court, etc. The two older unmarked cars will be traded in.

**Pest Control** – **Bill Quigley** presented a proposed budget of **\$200**. **Bill** said most dogs in town are licensed. He said the new Veterinary Clinic in town will hold any dogs they pick up. The only expense will be for food.

**Communications** – The proposed budget is **\$109,330**.

**Executive** – The proposed budget is **\$210,201**.

**Gen. Government Buildings** – The proposed budget was tentatively set at **\$140,212**.

**Insurance** – The proposed budget was set at **\$77,856**.

**Legal** – The proposed budget was set at **\$25,000**

#### **Town Hall Streams**

**Tad** said a company is willing to set up streaming of town hall meetings for the month of December at no charge in order to allow people to watch both live and archived meetings on their computers. After that, the cost would be \$250 per month. The selectmen agreed to try it.

#### **Non Public Session**

*Clarence moved, seconded by Jack to go into non public session under RSA 91-A:3 II (e) (litigation).  
Voted yes 4-0.*

*Minutes*

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On returning to public session, *Clarence moved, seconded by Darrell to seal the minutes. Voted yes 4-0.*

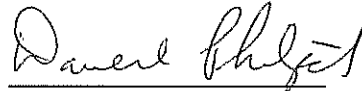
**Gen. Business**

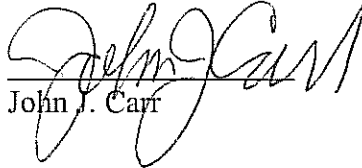
Meeting adjourned at 8:50 pm.

Minutes submitted by Rena Duncklee.

  
Clarence L. Farwell

  
Jack B. Flanagan

  
Darrell Philpot

  
John J. Carr