



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE**

**BOARD of SELECTMEN**

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*Minutes  
Board of Selectmen  
Monday, July 9, 2012*

Selectmen Clarence Farwell, Darrell Philpot, Jack Flanagan, Karl Dowling and John Carr were present along with Town Administrator Tad Putney.

Also present were Brian Rater, Keith Thompson, Ann Somers, Loring Webster, Peter Cook, Helen Ballou and Dennis Skey.

Clarence opened the meeting with the Pledge of Allegiance.

**Minutes**

*Darrell moved, seconded by Jack to approve the public session minutes of July 2<sup>nd</sup>. Voted yes 4-0; John abstained.*

*Darrell moved, seconded by Jack to approve the 3 sets of non public session minutes of July 2<sup>nd</sup>. Voted yes 4-0; John abstained.*

**Warrant**

The selectmen approved Warrant # 39 in the amount of \$256,517.18.

**Tad** noted that no quotes were received for fireworks but we will get quotes next year. **Clarence** said it would have cost us \$10,000 for a company to put on the fireworks display on July 4<sup>th</sup> rather than the \$5,400 we paid with volunteers.

**Town Clerk/Tax Collector's Office**

**Tad** noted that the tax collector received 93.5% of taxes by July 1<sup>st</sup> vs. 91% at this time in 2011.

**Clarence** read a note from the town clerk that dog licenses are due by July 31<sup>st</sup> before civil forfeiture fines are attached to each dog license.

**Police Dept.**

**Chief Quigley** submitted a letter that Scott Todisco has been promoted to Master Patrolman as of July 8, 2012.

**Municipal Records Board**

**Tad** submitted a draft of a 2012 Municipal Records Committee Charter for the Board's approval. RSA 33-A determines the composition of the Committee and minimum times records shall be retained.

**Darrell** suggested a minor change to the Charter. *Jack moved, seconded by John to establish a Municipal Records Committee Charter and Committee as amended. Voted yes 5-0.* **Tad** will make the change and have the Charter ready for the Board's signatures next Monday.

*Minutes*  
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*Monday, July 9, 2012, Pg. 2*

**2012 Budgets**

**Tad** submitted a mid-year budget review on expenses and expected revenues. 42% of the operating budget has been spent through June.

**Dennis** asked if we have purchase orders yet. **Darrell** said yes but we've only had 3 or 4 so far consistent with the purchasing policy.

**Email accounts for selectmen**

**Tad** said town accounts for Darrell and Karl have been set up and will be posted to the town website.

**Personnel Plan**

**Tad** said he expects to have a draft of the Personnel Plan to the selectmen by Friday to start reviewing it next Monday.

**Beaver Dam on B-65-11**

**Tad** said he set up a site walk with Carol Burgess and Wendi Herne on Wednesday at 5:30 pm. Selectmen will meet at 278 Route 13.

**Town Hall Tree**

**Tad** noted that the damaged tree in front of the town hall is sprouting growth. The Selectmen suggested **Tad** contact John Weidman on the status of the tree.

**Mixed Use Zoning**

**Brian** said the \$21,000 mixed use grant has been approved for the town.

**Non Public Session**

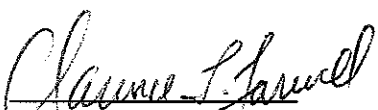
Clarence moved, seconded by Jack to go into non public session under RSA 91-A: 3, II (c) reputation and (d) real estate. Voted yes 5-0.

On returning to public session *Clarence moved, seconded by John to seal the minutes. Voted yes 5-0.*


**Gen. Business**

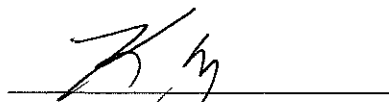
Meeting adjourned at 8:00 pm.

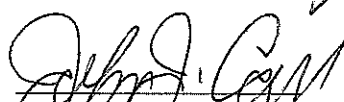
Minutes submitted by Rena Duncklee.

  
Clarence L. Farwell

  
Darrell Philpot

  
Jack B. Flanagan

  
Karl D. Dowling

  
John J. Carr