



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

BOARD of SELECTMEN

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855
Fax (603) 673-8136

Selectmen@brookline.nh.us <http://www.brookline.nh.us>

*Minutes
Board of Selectmen
Monday, October 1, 2012*

Selectmen Clarence Farwell, Darrell Philpot, Jack Flanagan, Karl Dowling and John Carr were present along with Town Administrator Tad Putney. Also present were Keith Thompson, Ann Somers, Loring Webster, Helen Ballou and Buddy Dougherty.

Clarence opened the meeting with the Pledge of Allegiance.

Safety Complex – Police Addition

Peter Cook said there is a question about insurance on the police addition being built. **Tad** said he and Jack talked to Eckman. We need to get insurance to cover the building as its being built. Tad is getting quotes. **Peter** asked if money could be put into next year's budget if there is not enough money in contingencies. The 2 items he mentioned are adding the heat pump exchange and a secure locking system. Both would save money in the future. **Darrell** said he feels we must stay within the budgeted \$1,390,000. The other selectmen agreed.

Minutes

*Karl moved, seconded by Jack to approve the public session minutes of September 17th. Voted yes 5-0.
Jack moved, seconded by Karl to approve the two sets of non public session minutes. Voted yes 5-0.*

Warrants

The Selectmen signed Warrant #53 in the amount of \$107,504.03 and payroll in the amount of \$43,059.07.

Hutchinson Hill Rd

Tad said he met with Chief Quigley to discuss recommendations to address the Hutchinson Hill/Osgood Road concerns. They made six recommendations once logging operations are concluded. **Darrell** said let's just put gates up on all roads in town. It was noted Hutchinson Hill Road is a Class VI road. **Karl** said the selectmen asked for the Chief's recommendation and we should listen to them. **Clarence** agreed. **Jack** suggested we get Fish & Game involved. **Buddy** said we would need a gate at both ends of the road. **Helen Ballou** suggested we check with the Osgood residents about sharing the cost of the gate. **Buddy** said if the selectmen tell Fish & Game no ATV's are allowed, they will enforce it. **John** suggested directed patrols between the Brookline and Milford police departments. **Tad** will add Fish & Game to the recommendations and will contact Mr. Deneault to see if he and the neighbors are willing to share the cost of the gate.

Camp Tevya

The Selectmen signed a letter to Camp Tevya thanking them for their \$8,750 gift to the town.

Minutes

Board of Selectmen

Monday, October 1, 2012, Pg. 2

2013 Proposed Budgets

Finance Committee members **Rick Pocklington, Dennis Skey and Linda Chomiak** were present.

Tad presented a preliminary 2013 budget based on initial budgets submitted. At this time the increase would be 3.4%.

Recreation Commission – **Rich Vertullo** presented the proposed budget. He asked about the insurance they had this year for allowing alcohol at Old Home Days. He asked if it could be a line item in the budget. **Karl** said one of the comments he received on why people attend Hollis Old Home Days and not Brookline is because Brookline allows alcohol and Hollis does not. **Dennis** said in prior years the Recreation Commission used to have a limo service available. The Selectmen said no to a line item for the insurance. Budget was tentatively set at **\$31,235**.

Conservation Commission – **Buddy Dougherty** presented the proposed budget. He said the area of Milfoil growth is higher this year than expected. Budget was tentatively set at **\$7,028**.

Building Inspection – Budget was tentatively set at **\$25,351**.

Regional Association – Budget is set at **\$3,770**.

Debt Service – Budget is set at **\$322,210**.

Darrell suggested going through the budgets and if they are flat or down, not meeting with the department heads. He said we should discuss the Executive, Personnel Administration, General Government Building and Highways but not Election & Registration. **Jack** disagreed and said the selectmen should meet with all department heads. **Linda** said she feels it's important to keep a good line of communication with department heads. **Dennis** said there are 2 new statutes, one for people to petition at town meeting to reduce the budget.

Town Administrator's Update

Municipal Resources

Tad said that Municipal Resources is working with NHLGC to help member communities identify areas of potential weakness or risk within their finance management systems. There is no cost to the town. A senior consultant from their Finance Group will work directly with our staff to conduct the review. They will then prepare a written report, with recommendations designed to reduce risk exposure and ensure that reasonable standards are in place. **Linda Chomiak** suggested that the finance committee meet with Municipal Resources to agree on a plan for their review. **Tad** will follow up with Municipal Resources.

Minutes

Board of Selectmen

Monday, October 1, 2012, Pg. 3

Town Report

Tad said the survey on the Yahoo site was about 50-50 on whether to mail out the town reports. It was agreed that **Tad** will ask for quotes for both 1,000 and 2,000 copies of the town report. He was asked to check on how many towns mail their town reports. **Linda** said sending out the town reports sends a message of transparency. **Keith** said he doesn't feel they have been delivered long enough to know if it's effective.

Town Grounds

Ann sent an email asking that maintenance of the town grounds be addressed in the budget. **Tad** was asked to define what we want done and get bids for maintenance.

*Minutes
Board of Selectmen
Monday, October 1, 2012, Pg. 3*

Annex Roof

Clarence said he is waiting for 2 more quotes on replacing the Annex roof.

Brusch Hall Septic

Clarence said he found the septic tank. He suggested digging a test pit to determine what is there. The selectmen agreed.

Souhegan Valley Transportation Collaborative

Tad said the number of rides from Brookline is on the increase. Over 50 rides were provided in July and August alone. It's estimated they will be looking for \$3,000 in next year's budget. Another option is to have a surcharge on motor vehicle registrations. Tad said Hollis does it and Milford is discussing adding a surcharge. The Selectmen said to leave it in the budget.

Non Public Session

Clarence moved, seconded by John to go into non public session under RSA 91-A: 3, II (c) reputation and (d) real estate. Voted yes 5-0.

On returning to public session, *Clarence moved, seconded by Darrell to seal the minutes. Voted yes 5-0.*

Gen. Business

Meeting adjourned at 8:50 pm.

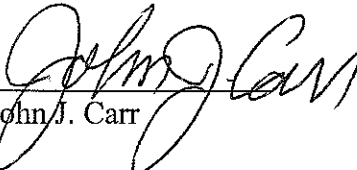
Minutes submitted by Rena Duncklee.


Clarence L. Farwell


Darrell Philpot


Jack B. Flanagan

Karl D. Dowling


John J. Carr