



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

BOARD of SELECTMEN

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855
Fax (603) 673-8136

Selectmen@brookline.nh.us <http://www.brookline.nh.us>

*Minutes
Board of Selectmen
Regular Meeting and Budget Hearing
Wednesday, January 23, 2013*

Selectmen Darrell Philpot, Karl Dowling and John Carr were present along with Town Administrator Tad Putney.

The meeting opened with the Pledge of Allegiance.

Minutes

*Karl moved, seconded by John to approve the January 7th public session minutes. Voted yes 3-0.
Karl moved, seconded by John to approve the 3 sets of non public session minutes of January 7th.
Voted yes 3-0.*

Warrants

The Selectmen approved Warrant # 4 in the amount of \$108,178.15 and payroll in the amount of \$45,338.65.

Milfoil Grant

Karl moved, seconded by John to authorize Darrell to sign the Grant Agreement to treat Milfoil at Lake Potanipo and Melendy Pond. Voted yes 3-0. The Dept. of Environmental Services will pay the town up to 40% of the total project costs, or up to \$15,360.

Municipal Records

Karl moved, seconded by Darrell to accept the recommendation of the Municipal Records Committee as guidelines for the retention of town records. Voted yes 3-0. The Committee consisted of Tad, Rena Dunklee, Town Clerk/Tax Collector Patti Howard-Barnett, Assessor Peter Cook and Treasurer Russ Heinselman.

Adamyk Roads

Tad reported that Attorney Drescher recommends that the town accept Sawtelle Road, Smith Road, Bennett Road and Cider Mill Road contingent on receiving the signed road deeds and recording the deeds. *Karl moved, seconded by John to accept Sawtelle Road, Smith Road, Cider Mill Road and Bennett Road on the condition that the deeds get signed and recorded. Voted yes 3-0.* The balance of the Adamyk Escrow Fund of \$21,175.74 will be returned to Adamyk.

Flannery Deed

Darrell signed the Compliance Agreement and Settlement Statement for acceptance of the Robert Flannery property, Lot G-6 on Cleveland Hill Road.

*Minutes
Board of Selectmen
Wednesday, January 23, 2013, Pg. 2*

Town Report Cover

The selectmen reviewed a copy of the town report cover of pictures of the police and fire departments and ambulance service. They signed a letter of thanks to Phil Johnson for taking the pictures.

Credit Purchase Policy

Karl moved, seconded by John to adopt the Credit Purchase Policy dated January 23, 2013. Voted yes 3-0.

Souhegan Regional Solid Waste Management District

Tad will be the town's representative to the SRSWD.

Sidewalks

Tad reported that a letter has been sent to abutters of the new sidewalks that will be built this year on Milford Street (from Austin Road toward the Safety Complex) and Main Street (from Elm Street to South Main Street). The abutters were notified that the selectmen will be reviewing the preliminary design with DuBois & King on Monday, February 4th at 7 pm.

Corey Hill Road

Tad reported that a letter was sent out to the homeowners on Corey Hill Road that petitioned the selectmen to make the road a town road. A public hearing, in which all landowners and interested parties are notified, is the first step. The estimated cost of the title search to identify all interested parties on the road is \$5,000 which is the responsibility of the petitioners, not the town.

Vacation Time

Tad reported that a letter was sent to full time employees encouraging them to use their vacation time before the end of the year. Vacation time may be carried over to the following year with the selectmen's approval if, due to *extenuating* circumstances, outstanding vacation time cannot be taken before year end.

Safety Complex – Police

The Selectmen and police department met for a walk through of the police addition to the safety complex on Friday, January 18th.

2013 Proposed Budgets

Finance Committee members **Dennis Skey** and **Linda Chomiak** were present.

Ambulance – Wes Whittier presented a proposed budget of **\$157,411**. Wes explained how he comes up with the amount to charge the Town of Mason for ambulance service. **Dennis** said since 20% of the daytime calls are in Mason, we should include 20% of salaries. **Buddy Dougherty** said we should include 20% of all expenses. **Darrell** suggested we could add 20% of health insurance costs for our full time employees. There is a warrant article for 2 defibrillators for the ambulances. **Wes** changed the amount to **\$55,712**. Wes said they probably have saved 6 lives with the defibrillators.

Minutes
Board of Selectmen
Wednesday, January 23, 2013, Pg. 3

Emergency Management – Wes presented a proposed budget of \$18,448.

Library – Ed Cook presented a proposed budget of \$210,410.

Cable – Alan Rosenberg and Buddy Dougherty presented a proposed budget of \$49,757. There is a warrant article to allow not only activities, maintenance and other expenses of cable access Channel 13, but also for any expenses related to the town website, including the streaming of public meetings on the internet to come out of the Cable Access Fund.

Planning & Zoning – Alan Rosenberg presented a proposed budget of \$54,690.

Conservation Commission – Buddy Dougherty and Jay Chrystal presented a proposed budget of \$7,028.

Revaluation of Property – Peter Cook presented a proposed budget of \$72,639.

Building Inspector – The proposed budget is \$25,351.

Regional Association – The proposed budget is \$3,770.

Insurance – The proposed budget is \$74,356.

Communications – The proposed budget is \$109,330.

Legal – The proposed budget is \$25,000.

Patriotic Purposes – The proposed budget is \$7,250.

Cemeteries – The proposed budget is \$16,000.


Gen. Business

Meeting recessed at 9:00 pm and will continue at 7 pm tomorrow night.
Minutes submitted by Rena Duncklee.




Darrell Philpot

Jack B. Flanagan



Karl D. Dowling



John J. Carr