



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE**

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***Capital Improvements Committee  
Minutes  
November 10, 2021***

Members in attendance: Jay Kramarczyk, Dennis Comeau, Adam Goff and Tad Putney as well as library trustee Karen Jew (via Zoom).

**Tad** opened the meeting at 7:00pm.

**Minutes**

***Jay moved, seconded by Dennis, to approve the minutes from the November 2<sup>nd</sup> meeting as written; Voted Yes 4-0.***

**Library CIP Submission**

Committee members discussed the library's submission with **Karen Jew**. She said one of the trustees has recent experience with an elevator replacement and that is what led to the cost estimate in their draft plan. She said there have been people stuck in the elevator recently. **Dennis** asked about the elevator's expected life. **Jay** asked if the whole elevator would need to be replaced or if just part replacements would address it. **Jay** suggested putting the replacement out beyond 2023. **Dennis** said we need to resolve the reliability issue in the near-term. **Jay** suggested seeing if we could have an enhanced inspection of the unit for better planning in the coming years. **Tad** will contact the individual who services the unit for guidance.

Members agreed to move the parking-related expense to 2024 and the cameras to 2025. Members then discussed and agreed on the ratings. **Karen** left the meeting.

**Ambulance CIP Submission**

**Tad** shared an email from **Chief Stewart** advising that the plan is to replace ambulances every 10, not 15 years, moving forward.

**Fire Department CIP Submission**

Members reviewed answers **Chief Corey** provided via email. It was agreed that the replacement of 5R2 would move from 2026 to 2027, so its first payment would be the year after the final payment of the most recently purchased truck. **Tad** said he had verified this with **Chief Corey**.

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**AED – for Grove**

**Tad** said he had not received a response from the Grove as to whether they wanted an AED. Members decided to add an AED to the plan for the Grove.

**Schools**

**Tad** said there was no updated information available from the schools at this time. He said the Brookline School District Board will be meeting November 17<sup>th</sup>, so more information would be available after that date, if the committee wishes to wait until then to finalize the report.

**Next Steps**

**Jay** emailed the updated report to **Alan Rosenberg**. Members looked to **Alan** for guidance on whether another meeting would be needed or if the CIP could be finalized for the November 18<sup>th</sup> planning board meeting.

Meeting adjourned at 8:25pm.

Minutes submitted by Tad Putney.